

WYOMISSING AREA SCHOOL DISTRICT 2021-6034

Minutes June 14, 2021

The regular meeting with committee reports of the Board of School Directors convened in the Community Board Room at 4:46 p.m. with Mrs. Maria Ziolkowski, Board President, presiding.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present

Mrs. Harenza (via Zoom), Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mrs. Taylor (4:54pm), Mrs. Waxler, and Mrs. Ziolkowski.

Board Members Absent:

Mr. Pottieger, Mr. Redner.

Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli.

Attendees:

Alex Gabryluk, Technology Support
An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- School Board Business Meeting – June 21, 2021 – Canceled

LIAISON REPORTS

- A. Berks County Intermediate Unit Board Report – No report.
- B. Berks Career & Technology Report – No report.
- C. Berks EIT Report – Mr. Boyer reported the next meeting will be June 24th.
- D. Wyomissing Area Education Foundation – No report.
- E. Legislative Report – No report.
- F. PTA – No report.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Waxler second by Mrs. McAvoy the Board approved the following minutes:

- May 24, 2021 School Board Business Meeting Minutes
- June 7, 2021 School Board Business Meeting Minutes

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Yeas: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, , Mrs. Waxler, and Mrs. Ziolkowski.

Absent at time of vote: Mrs. Taylor.

Absent: Mr. Pottieger, Mr. Redner.

Nays: None. Motion carried.

TREASURER'S REPORT

No Report.

PAYMENT OF BILLS

Upon a motion by Mr. McCaffrey, and second by Mrs. Phillips payment of bills for the month of May 2021 were accepted as presented.

Yeas: Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mrs. Waxler, Mrs. Ziolkowski, and Mrs. Harenza.

Absent at time of vote: Mrs. Taylor

Absent: Mr. Pottieger, Mr. Redner.

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Mr. Scoboria announced the District would be holding a vaccine clinic at the JSHS on July 13th, 8am-12noon, and August 3rd for the second shot, 8am-12noon. Communications including a sign-up link, will be sent to parents/guardians and staff, and will also be shared on social media. Mr. Scoboria highlighted the summer meal program, explaining each Wednesday beginning June 16th through July 28th at WREC and WHEC from 11am -12 noon, students can receive five days of breakfasts and five days of lunch at no cost. Mr. Scoboria said all of the information is listed on the District website.

B. FINANCE/ FACILITIES

Upon a motion by Mrs. McAvoy and second by Mrs. Waxler, the following Finance and Facilities Items were approved:

1. Adopt Final General Fund Budget for 2021-2022 requiring a 2.0% mill real estate and interim tax increase. The increased millage is .6381 with a total millage required equal to 32.5441:

1000	Instruction	\$23,575,822
2000	Support Services	11,132,952
3000	Operation of Non-Instructional Services	1,150,712
4000	Facilities, Acquisition & Construction	0
5000	Financing Uses	3,871,964
Total General Budget Expenses		\$39,731,450
5900	Budgetary Reserve	\$ 1,019,280

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2. Approve Food Service Budget for 2021-2022 in the amount of \$762,862.

3. Approve student lunch prices for the 2021-2022 school year:

a.	Elementary	Breakfast	Lunch
i.	Reduced	\$.30	\$.40
ii.	Paid	\$1.55	\$2.55
iii.	Adult	\$2.30	\$4.10
b.	Secondary	Breakfast	Lunch
i.	Reduced	\$.30	\$.40
ii.	Paid	\$1.65	\$3.20
iii.	Adult	\$2.30	\$4.10

Background Information: There is no change in meal prices from the 2020-21 school year.

4. Approve budget transfers in the amount of \$1,651.

5. Approve service agreement with Keppley Behavioral Consulting for services during the 2021-2022 extended school year at a rate of \$90 per hour not to exceed 72 hours.

Background information: Rate is the same as the 2020-2021 school year.

6. Approve BCIU Joint Purchasing bids as follows:

a.	Copy Paper	
i.	Lindenmeyer Munroe Paper	\$253.70
ii.	Office Basics	\$559.60
iii.	W.B. Mason	<u>\$1,385.20</u>
iv.	Total	\$2,198.50
b.	Office Supplies	
i.	Art Store Inc.	\$65.48
ii.	Cascade School Supplies	\$332.85
iii.	Kurtz Bros.	\$329.34
iv.	National Art & School Supplies	\$12.00
v.	Pyramid School Products	\$63.70
vi.	Quill, LLC	\$23.36
vii.	School Specialty	\$77.00
viii.	Standard Stationery Supply	\$114.01
ix.	W.B. Mason	<u>\$2,032.28</u>
	Total	\$3,050.02
c.	Art Supplies	
i.	Art Store Inc.	\$123.64
ii.	Blick Art Materials, LLC	\$200.56
iii.	Cascade School Products	\$1.22
iv.	Kurtz Bros.	\$18.84

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v. Metco Supply	\$20.58
vi. Phillips Supply Company	\$35.60
vii. Pyramid School Products	\$596.79
viii. S&S Worldwide	\$72.04
ix. School Specialty	\$108.46
x. Standard Stationery Supply	<u>\$2,123.92</u>
Total	\$3,301.65

7. Approve donation from the Wyomissing Area PTA for purchase of Daily 5 Classroom Library Collection in the amount of \$8,200.

8. Approve the following donations from WAEF:

a. Science Explorer’s Moon Mania	\$3,626.00
b. Molecular Model Kits	\$413.18
c. Buses for Senior Parade of Graduates	\$650.00
d. Vex Robots	\$15,598.00

9. Motion to award bid from Sargent Enterprises, Inc. for JSHS asbestos abatement for the amount of \$293,000.

Background information: Asbestos abatement was identified to be removed as part of Option 4 of the Feasibility Study.

10. Approve Memorandum of Understanding with West Reading Police Department and Wyomissing Borough Police Department.

Background information: Per the PA School Code we are required to re-execute our MOU every two years with each local police department having jurisdiction over our school property. There are no revisions since the last one executed in 2019.

Yeas: Mr. McCaffrey, Mrs. Phillips, Mrs. Taylor, Mrs. Waxler, Mrs. Ziolkowski, Mrs. Harenza and Mrs. McAvoy.

Absent: Mr. Pottieger, Mr. Redner.

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. McCaffrey, and second by Mrs. Phillips the following Personnel and Policy items were approved and ratified:

During Discussion Mrs. Taylor asked about Item 4a, noting a staff member was listed twice. She wanted to be sure that was accurate. Mr. Scoboria recommended to leave the item as listed and administration would check to be sure the information was correct before any compensation was made to the employee.

1. RESIGNATIONS/RETIREMENTS

- a. Athletic Staff

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- 1) **Tara Reber**, Cheerleading Assistant Coach, JSHS, resignation effective June 4, 2021.

2. APPOINTMENTS

a. Professional Staff

- 1) **Dawn Laub**, 6th Grade Teacher, WREC, M/Step 7, \$64,735, effective the beginning of the contracted 2021-22 school year.

Background Information: Ms. Laub received her Bachelor of Science in Elementary and Early Childhood Education from Shippensburg University and her Master of Education with a Reading Specialist Certification from Kutztown University. She was previously employed by Antietam School District. This position is being filled due to an internal transfer.

- 2) **Lauren Schwartz**, Special Education Teacher, JSHS, M/Step 3, \$58,479, effective August 2, 2021.

Background Information: Ms. Schwartz received her Bachelor of Arts in English and Secondary Education from Albright College and her Master of Education with a Reading Specialist Certification from Kutztown University. She was previously employed by Governor Mifflin School District and WASD. This position is being filled due to a resignation.

3. SUMMER PROGRAMS

a. Professional Staff

- 1) Update effective date of the JSHS Summer Program to June 22, 2021 to July 22, 2021 for teachers previously approved to work.

4. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

Request ratification for the following professional staff to provide training and receive compensation at the WAEA work outside contract hourly rate per below:

- 1) **June 7 and June 10, 2021 – Safety Care Training (7 hours/day for a total of 14 hours)**

a) **Christine Beidler**

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- b) Kristin McLaughlin
- c) Colleen Reinecker
- 2) **June 8 and June 9, 2021 – Safety Care Training**
(7 hours/day for a total of 14 hours)
 - a) Karen Ostrander
 - b) Colleen Reinecker
- b. Support Staff
 - 1) Request ratification for the following food service workers to work the summer food program effective June 14, 2021 through July 28, 2021 and receive compensation at their regularly approved hourly wage rate:
 - 1. Robin Ambrosiani, 5 ½ hours/day
 - 2. Marsha Dehaven, 5 hours/day
 - 3. Jessica Landis, 5 ½ hours/day
 - 4. Kelly Vogel, 5 hours/day

5. APPROVAL OF TRAINING/WORK HOURS

- a. Professional Staff

Request ratification for the following teachers to complete required training and receive compensation at the WAEA work outside contract hourly rate per below:

 - 1) **June 7 and June 10, 2021 – Safety Care Training**
(6 hours/day for a total of 12 hours)
 - a) Caitlin Bambrick
 - b) Mindy Devlin
 - c) Kara Highdich
 - d) Eileen John
 - e) Melissa Lumas
 - f) Brianna O’Neil
 - g) Mary Reinert
 - h) Karla Schlappich
 - i) Jennifer Texter
 - j) Ryan Weidner
 - 2) **June 8 and June 9, 2021 – Safety Care Training**
(6 hours/day for a total of 12 hours)
 - a) Devon Benensky
 - b) Christerpher Blickley
 - c) Danielle Faust
 - d) Colleen Fontaine
 - e) Jill Kuhn
 - f) Sally McAvoy
- b. Support Staff

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Request approval for the following paraprofessionals to complete required training and receive compensation at their regular hourly rate of pay per below:

- 1) **June 7 and June 10, 2021 – Safety Care Training (6 hours/day for a total of 12 hours)**
 - a) **Jillian Disla**
 - b) **Caitlin Westerfer**

6. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

7. VOLUNTEERS

8. POLICIES

Second Reading and adoption of the following Policies:

104 Discrimination/Title IX Sexual Harassment Affecting Staff

104.1 Employee Complaint Resolution Process

Yeas: Mrs. Phillips, Mrs. Taylor, Mrs. Waxler, Mrs. Ziolkowski, Mrs. Harenza, Mrs. McAvoy, and Mr. McCaffrey.

Absent: Mr. Pottieger, Mr. Redner.

Nays: None. Motion carried.

OLD BUSINESS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor said their meeting is this Thursday. No report.

NEW BUSINESS

None.

RIGHT TO KNOW REQUEST

None.

UPDATES FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mrs. Waxler second by Mrs. McAvoy, to adjourn at 4:59 p.m.

Board Secretary